



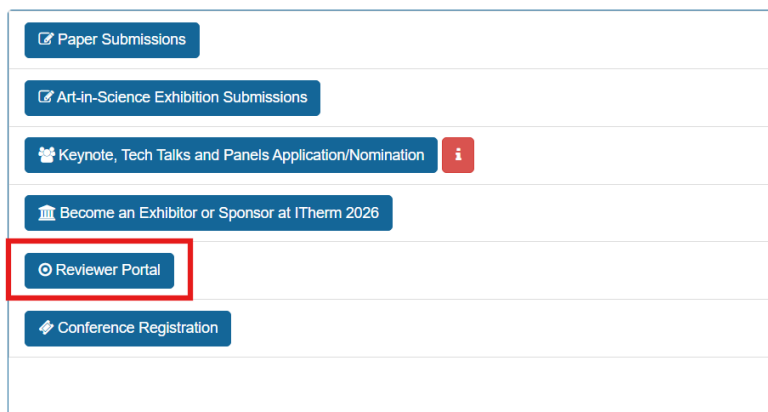
Reviewing Posters for the Student Poster Competition

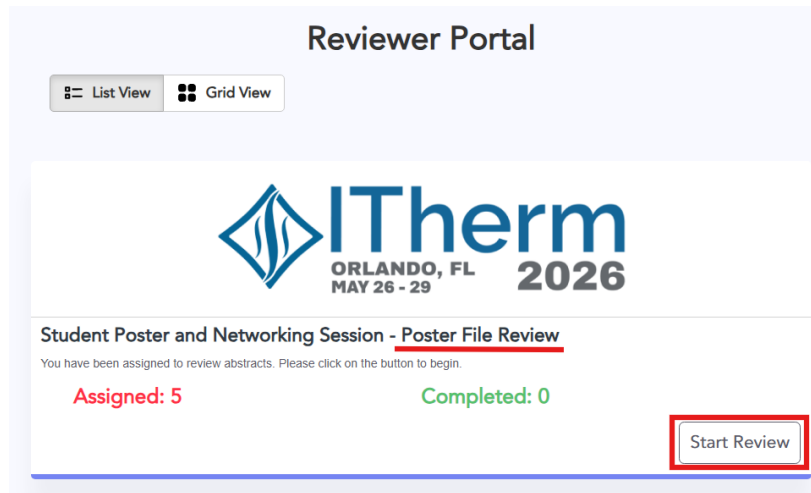
Thank you for agreeing to review posters for the Student Poster Competition. This is the largest student event at ITherm, and we appreciate your time and effort in making it a fun and rewarding experience for the participating students.

Poster reviews must be completed by the deadline of Monday, May 4th. Each poster should not take more than 20 minutes to read and review. The intent with these posters is that they can stand-alone, present the work in an easy to understand and interesting manner, and be well designed from a layout and aesthetic standpoint. A good poster should not attempt to recreate the entire technical paper but focus on specific aspects of the paper and be easily consumable within a short time frame.

You will review each poster on 4 dimensions: Technical Merit, Clarity, Novelty and Visual Impact. You will also have an opportunity to recommend the poster for award and also to qualitatively rank the poster among the posters assigned to you.

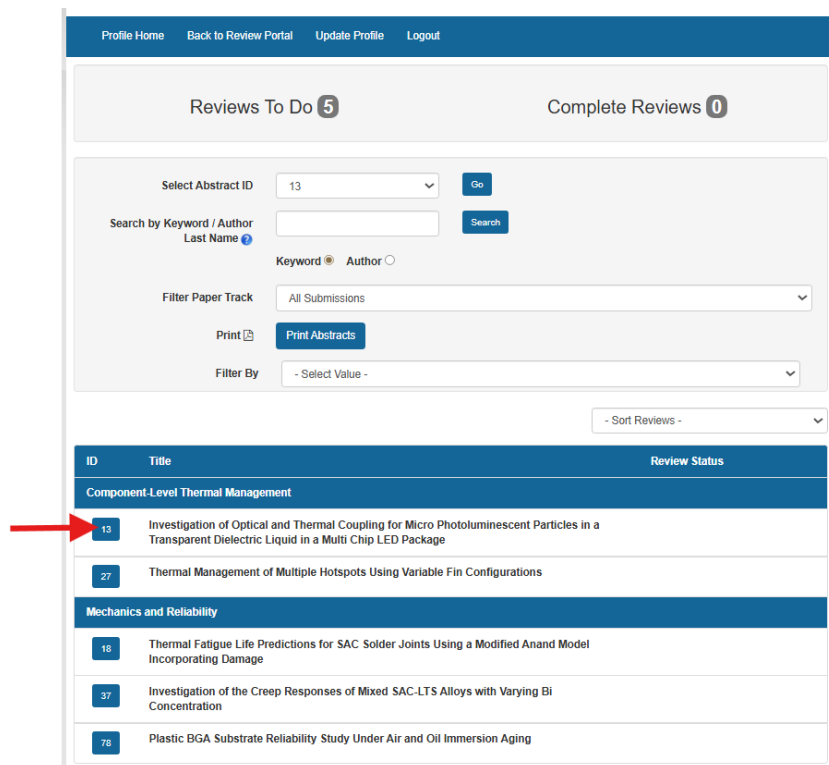
1. Follow the link in your poster review assignment email to view your assignments. You will typically have 4 to 5 posters assigned to you and the whole process should take no more than 1.5 to 2 hours. You can also reach your poster review assignments from your profile ([link](#)) using the following steps.





If you reviewed abstracts, draft papers and rebuttals/revisions then you may have multiple tiles on this page representing the various assignments you have worked on. Make sure you click on “**Start Review**” on the “**Poster File Review**” tile.

- Once you have entered the poster file review assignment page you can see all the posters assigned for your review. You may go through them in any order and can go back and edit the responses until the deadline. To begin the review, click on the poster ID number.



- The top panel shows you the poster. The bottom panel has the review criteria and selections for you to respond to. The poster can be viewed directly in the window, or you can download it

and view it on a suitable pdf reader. Also, click on **“View Full Submission Data”** to see additional information provided by the author including their specific contribution to the work being presented in the poster.

The screenshot shows a poster review interface. At the top, there are buttons for "View Presentation Poster" and "View Full Submission Data". Below this, the poster title is "Coupled Opto-Thermal Modeling of a Multi-Chip LED Package with Immersion Cooling and Suspended Photoluminescent Particles". The poster content includes a schematic of the LED package, material properties table, and various graphs showing temperature distributions and particle velocities. Below the poster, there is a "Submit Review" section with the following text:

Technical Merit of the Poster*

Please evaluate the technical strength and thoroughness of the poster. Does the presented work make significant contributions to the knowledge or the advancement of the field?

Poor

Okay

Good

4. Scroll down to select your response to the various criteria. All questions with a red asterisk are required. Once the review is complete, click on **“Submit Review.”**

This section of the review form contains the following questions and options:

Do you recommend this poster for the Best Poster Award? *

You may assign this recommendation to none, one or more than one, of the posters assigned to you, dependent on the individual quality of the poster your reviewing.

Yes

No

Poster Ranking

Fill this field out once you've reviewed all your assignments. Only fill this out if you have at least 3 posters assigned for review.

Best

2nd Best

3rd or Lower

Feedback for the Poster Chairs

Please provide any additional comments for the poster session chairs. This feedback will not be shared with the presenter.

[Text input field]

We encourage you to also fill out the “**Poster Ranking**” response once you’ve first completed reviewing all your assignments. You can return to the review page and complete this step and click “**Submit Review**” again to save the response and any other changes you’ve made. The ranking question is optional but helps the committee when poster scores are very close.

You can also provide optional and additional feedback to the poster chairs. Note that none of the poster review responses or comments are visible to the author. Chairs may choose to share feedback with presenters if specifically requested by the presenter once the session and competition is complete. Reviewer identity will not be divulged or shared.

5. Keep track of the number of assignments completed. Once “**Reviews To Do**” reads 0 then you are all done! ***Thank you!***

